

Civilian Review and  
Complaints Commission  
for the RCMP



Commission civile d'examen  
et de traitement des plaintes  
relatives à la GRC

## ***Access to Information Act***

# **Annual Report**

**Civilian Review and Complaints Commission  
for the Royal Canadian Mounted Police**

**2020–2021**



## Civilian Review and Complaints Commission for the RCMP

### Access to Information Reporting for 2020-2021

#### INTRODUCTION

The purpose of the *Access to Information Act* (Act) is to provide Canadian citizens and residents with a right of access to information under the control of government institutions.

This Annual Report was prepared in accordance with section 94 of the Act, which stipulates that annual reports on access to information shall be tabled in Parliament.

Additionally, in accordance with the requirements of section 20 of the *Service Fees Act*, the report includes information with respect to fees collected under the *Access to Information Act*.

#### ABOUT THE CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE ROYAL CANADIAN MOUNTED POLICE

The Civilian Review and Complaints Commission for the Royal Canadian Mounted Police (CRCC) operates pursuant to the *Royal Canadian Mounted Police Act*, R.S.C. 1985, c. R-10. The CRCC provides civilian review of RCMP members' conduct in performing their policing duties so as to hold the RCMP accountable to the public.

One of the CRCC's main roles is to take public complaints about members of the RCMP. These complaints are then forwarded to the RCMP for initial investigation as mandated by the *Royal Canadian Mounted Police Act*; however, if the complainant is dissatisfied with the response that he or she receives from the RCMP, the CRCC will review the complaint with a view to determining the reasonableness of the RCMP's response. In appropriate cases, the CRCC will undertake its own investigation or hearing into a complaint. The Chairperson of the CRCC also has the power to file his or her own complaint if he or she feels that a matter is deserving of investigation.

Additionally, even in the absence of a public complaint, the CRCC is empowered to conduct a review of RCMP activities to evaluate compliance with legislation, regulations, ministerial directions, policy, procedures and/or guidelines.



## ATIP RESPONSIBILITIES

At the CRCC, the Access to Information and Privacy (ATIP) Unit consists solely of the ATIP Coordinator. The ATIP Coordinator processes all requests from the public and consultations from other departments or agencies. The ATIP Coordinator also provides advice to CRCC employees and senior officials on ATIP-related matters, prepares annual ATIP reports, ensures the ongoing accuracy of Info Source, prepares completed Access to Information summaries for proactive disclosure on the CRCC's website, participates in forums for the ATIP community and monitors changes in ATIP policy, guidelines and directives.

When processing requests and consultations under the Access to Information and Privacy Acts, the ATIP Coordinator also benefits from some administrative assistance from personnel in the Information Management Unit of the CRCC. The CRCC Chairperson, under delegated authority from the Minister of Public Safety, provides the final approval for all responses on ATIP requests and consultations.

During the reporting period, the CRCC was not party to any service agreements under section 96 of the *Access to Information Act*.

Proactive disclosure responsibilities are shared by Corporate Services, the Chairperson's Office and the Communications group.

## DELEGATION ORDER

The Minister of Public Safety has delegated full authority under the Act to the CRCC Chairperson and Senior Director, Operations. The Minister has also delegated administrative duties and functions to the CRCC ATIP Coordinator. The most recent delegation order was signed by the Minister of Public Safety on July 4, 2016 (see **Annex A**).

## ACCESS TO INFORMATION REQUESTS RECEIVED

During the course of the reporting period (April 1, 2020 to March 31, 2021), forty-eight (48) new Access to Information requests were received. Three (3) requests were carried over from the previous year. Of those fifty-one (51), forty-five (45) requests were processed during that period and six (6) were carried forward into 2021-2022.



Of those forty-eight (48) requests received during the reporting period, requestors that self-identified as belonging to categories include two (2) from the media, two (2) from academia, three (3) from businesses, as well as twenty-six (26) from the general public, and fifteen (15) declined to self-identify.

Twelve (12) of the forty-five (45) requests (26.7%) completed during the reporting period resulted in partial disclosures, four (4) requests (8.9%) resulted in full disclosure twenty-two (22) were transferred to other institutions, and no records were found to exist for the other seven (7) requests.

The categories of information that the CRCC disclosed during the reporting period included complaint information to former and current complainants; human resources information; briefing notes prepared for the Chairperson; correspondence and operational files related to Public Interest Investigations; and information about procurements and spending.

The total number of pages processed was 6,872 pages.

## PERFORMANCE

During the reporting period, the CRCC processed 93.3% of requests within legislated timelines.

The forty eight (48) Access to Information requests received by the CRCC in 2020-2021 represent a dramatic increase over the number of requests received in recent years:

2020-21	48
2019-20	38
2018-19	25
2017-18	17
2016-17	11

Despite the increase in requests, the CRCC still responded to over 90% of requests within legislated timelines.

The increase in number of requests received is likely attributable to the ATIP Online Request Service, which has allowed requestors to submit their requests online to the CRCC since late 2018, many of which it turned out were intended for other institutions.

The CRCC claimed exemptions under paragraph 13(1)(c) (Information obtained in confidence from a provincial government), paragraph 16(1)(c) (Information that could be injurious to the enforcement of any law of Canada or lawful investigations), subsection 16(2) (Information that could facilitate the commission of an offence),



section 16.5 (*Public Servants Disclosure Protection Act*), section 17 (Safety of individuals), subsection 19(1) (Personal information), paragraph 21(1)(a) (Advice or recommendations), paragraph 21(1)(b) (Consultations or deliberations), paragraph 21(1)(c) (Positions or plans developed for the purpose of negotiations), paragraph 21(1)(d) (Plans relating to the management of personnel or the administration of a government institution), and section 23 (Solicitor-client privilege) of the *Access to Information Act*.

As some of the material requested originated with other departments and external consultation was required, extensions were taken in six (6) of the requests completed in the reporting period in order to consult. The CRCC also took three (3) extensions for requests that necessitated a search through a large number of records or where meeting the original time limit would have unreasonably interfered with the operations of the CRCC. Two (2) requests were not completed within the statutory deadline due to the need for external consultation and one (1) request was not completed within the statutory deadline due to the need to conduct internal consultations on sensitive information, early in the reporting period, when federal employees began working remotely to curb the spread of the novel coronavirus (COVID-19). Therefore, forty-two (42) of the forty-five (45) requests processed were responded to within the established timelines.

The CRCC responded within 30 days for all four (4) requests disclosed in full. For requests disclosed in part, the CRCC took 30 days or less to respond to six (6); 61 to 120 days to respond to three (3) requests; 120 to 180 days to respond to one (1) request; and 181 to 365 days to respond to two (2) requests. The CRCC responded within 15 days for the twenty-two (22) requests that were transferred, and within 30 days for the seven (7) requests for which records did not exist. For informal requests, the CRCC responded to ten (10) within 15 days; eight (8) in 16 to 30 days; and one (1) within 61 to 120 days.

Finally, in 2020-2021, the CRCC received seventeen (17) consultations from other Government of Canada institutions and had two (2) outstanding from 2019-2020. The CRCC processed seventeen (17) requests during the reporting period. These consultations mainly related to documents having to do with public complaints against the RCMP, documents showing general employee data such as salary levels, leave information, position classifications and other demographic information, and ministerial briefing materials. They originated from three different government departments. There were no consultations received from other organizations.

See **Annex B** for the Statistical Report.

On March 14, 2020, the CRCC implemented exceptional workplace measures to curb the spread of novel coronavirus (COVID-19) and protect federal employees and the public. Since that date, the CRCC Access to Information and Privacy staff has been working from home most of the time, but completes tasks that cannot be performed remotely by attending the CRCC workplace as required. This work is supported by



part-time on-site information management staff. However, unlike many federal institutions, these measures have not negatively impacted the CRCC's performance.

### **REPORTING ON ACCESS TO INFORMATION FEES FOR THE PURPOSES OF THE SERVICE FEES ACT**

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution.

With respect to fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*.

- Enabling authority: *Access to Information Act*
- Fee amount: \$5, the only fee charged for an ATI request
- Total revenue: \$170
- Fees waived: \$70
- Cost of operating the program: \$46,296

### **TRAINING AND AWARENESS**

During the reporting period, no CRCC employees participated in formal access to information training. However, guidance on access to information matters was provided on an ad hoc basis (e.g. in person, by email and through the CRCC's electronic newsletter).

### **POLICIES, GUIDELINES, PROCEDURES AND INITIATIVES**

Due to exceptional workplace measures implemented to curb the spread of novel coronavirus (COVID-19), the ATIP Office developed new secure online procedures for the review and approval process of completed requests.

### **MONITORING OF TIMELINESS**

The CRCC monitors the time to process Access to Information requests through its case management software. The ATIP Coordinator keeps track of upcoming deadlines for requests and consultations. Reminders of approaching deadlines are provided to senior management at least quarterly. The ATIP Coordinator meets regularly with the CRCC Chairperson and General Counsel to discuss various issues pertaining to in-progress ATIP files.



## COMPLAINTS

During the reporting period, there was one (1) new complaint filed against the CRCC. Four complaints had been carried over from the 2019-2020 reporting period.

Two (2) of those complaints related to the length of extensions taken. The Office of the Information Commissioner (OIC) concluded that one of the complaints was not well-founded. For the other, the CRCC provided a response to the requestor before the OIC began their investigation. Therefore, the OIC responded with a finding that the complaint was resolved.

Two (2) of these complaints alleged that the CRCC did not perform a proper or complete search for records. One of these complaints was concluded as not well-founded. The other complaint was concluded as well-founded and the CRCC released three more pages to the requestor.

The remaining complaint involved a refusal to release records. This complaint was still under investigation on March 31, 2021.

Finally, there were no audits or other investigations conducted during the reporting period.

## SUMMARY OF KEY ISSUES AND ACTIONS TAKEN ON COMPLAINTS

CRCC ATIP staff is in the process of developing more rigorous procedures for retrieving records from Offices of Primary Interest after examining its practices during complaint investigations during the 2020-2021 reporting period.



Government  
of Canada

Gouvernement  
du Canada

REPORT ON THE ACCESS TO INFORMATION ACT  
RAPPORT CONCERNANT LA LOI SUR L'ACCÈS À L'INFORMATION

# ANNEX A

## Delegation Order



**Delegation Order - Access to Information Act and Access to Information Regulations**  
**Arrêté de délégation en vertu de la Loi sur l'accès à l'information et du**  
**Règlement sur l'accès à l'information**  
**Civilian Review and Complaints Commission for the RCMP/Commission civile d'examen et de traitement**  
**des plaintes relatives à la GRC**

The Minister of Public Safety Canada, pursuant to section 73 of the *Access to Information Act*\*, hereby designates the persons holding the positions set out below, or acting in those positions, to exercise the powers and perform the duties and functions of the Minister as the head of a government institution, that is, the **Civilian Review and Complaints Commission for the RCMP**, under the section of the Act set out opposite each position.

En vertu de l'article 73 de la *Loi sur l'accès à l'information*\*, le ministre de la Sécurité publique Canada délègue aux titulaires des postes sous mentionnés, ou aux personnes qui occupent ces postes à titre intérimaire, les pouvoirs et les fonctions dont il est, en qualité de responsable d'une institution fédérale, c'est-à-dire le **Commission civile d'examen et de traitement des plaintes relatives à la GRC**, investi conformément à l'article de la Loi mentionné à l'égard de chaque poste.

<i>Access to Information Act / Loi sur l'accès à l'information</i>		Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
<b>Section / Article</b>				
4(2.1)	Responsibility of government institutions / Responsable de l'institution fédérale	●	●	●
7(a)	Notice where access requested / Aviser l'auteur de la demande d'accès	●	●	●
7(b)	Giving access to record / Autoriser l'accès à un document	●	●	●
8(1)	Transfer of request to another government institution / Transmission de la demande à une autre institution	●	●	●
9	Extension of time limits / Prorogation du délai	●	●	●
11(2)-(6)	Additional Fees / Frais supplémentaires	●	●	●
12(2)(b)	Language of access / Version de la communication	●	●	●
12(3)(b)	Access to record in alternative format / Communication sur support de substitution	●	●	●
13	Exemption – Information obtained in confidence / Exception – Renseignements obtenus à titre confidentiel	●	●	
14	Exemption – Federal-provincial affairs / Exception – Affaires fédéro-provinciales	●	●	
15	Exemption – International affairs and defence / Exception – Affaires internationales et défense	●	●	
16	Exemption – Law enforcement and investigations / Exception – Application de la loi et enquêtes	●	●	
16.5	Exemption – <i>Public Servants Disclosure Protection Act</i> / Exception – <i>Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i>	●	●	

		Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
Section / Article				
17	Exemption – Safety of individuals / Exception – Sécurité des personnes	●	●	
18	Exemption – Economic interests of Canada / Exception – Intérêts économiques du Canada	●	●	
18.1	Exemption – Economic interest of the Canada Post Corporation, Export Development Canada, the Public Sector Pension Investment Board and VIA Rail Canada Inc. / Exceptions – Intérêts économiques de la Société canadienne des postes, d'Exportation et développement Canada, de l'Office d'investissement des régimes de pensions du secteur public et de VIA Rail Canada Inc.	●	●	
19	Exemption – Personal information / Exception – Renseignements personnels	●	●	
20	Exemption – Third-party information / Exception – Renseignements de tiers	●	●	
21	Exemption – Operations of Government / Exception – Activités du gouvernement	●	●	
22	Exemption – Testing procedures, tests and audits / Exception – Examens et vérifications	●	●	
22.1	Exemption – Audit working papers and draft audit reports / Exception – Documents de travail relatifs à la vérification et ébauche des rapports de vérification	●	●	
23	Exemption – Solicitor-client privilege / Exception – Secret professionnel des avocats	●	●	
24	Exemption – Statutory prohibitions / Exception – Interdictions fondées sur d'autres lois	●	●	
25	Severability / Prélèvements	●	●	●
26	Exemption – Information to be published / Exception – Renseignements devant être publiés	●	●	
27(1), (4)	Third-party notification / Avis aux tiers	●	●	●
28(1)(b), (2), (4)	Representations of third party and decision / Observations des tiers et décision	●	●	●
29(1)	Where the Information Commissioner recommends disclosure / Recommandation du Commissaire à l'information	●	●	●
33	Advising Information Commissioner of third-party involvement / Avis au Commissaire à l'information de la participation d'un tiers	●	●	●
35(2)(b)	Right to make representations / Droit de présenter des observations	●	●	●
37(4)	Access to be given to complainant / Communication accordée au plaignant	●	●	●
43(1)	Notice to third party (application to Federal Court for review) / Avis au tiers (demande de révision par la Cour fédérale)	●	●	●
44(2)	Notice to person who requested record (application to Federal Court by third party) / Avis à la personne qui a fait la demande (demande de révision par la Cour fédérale)	●	●	●

Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
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Section / Article
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	présentée par un tiers)			
52(2)(b)	Special rules for hearings / Règles spéciales (auditions)	●	●	
52(3)	<i>Ex parte</i> representations / Présentation d'arguments en l'absence d'une partie	●	●	
71(1)	Facilities for inspection of manuals / Installations de consultation des manuels	●	●	
72	Report to Parliament / Rapports au Parlement	●	●	

<i>Access to Information Regulations / Règlement sur l'accès à l'information</i>	
Section / Article	

6(1)	Transfer of request / Transmission de la demande	●	●	●
7(2)	Search and preparation fees / Frais liés à la recherche et à la préparation	●	●	●
7(3)	Production and programming fees / Frais liés à la production et aux programmes	●	●	●
8	Providing access to record(s) / Donner accès aux documents	●	●	●
8.1	Limitations in respect of format / Restrictions applicables au support	●	●	

Dated, at the City of Ottawa,  
this 4<sup>th</sup> day of July, 2016

Daté, en la ville d'Ottawa,  
le 4<sup>e</sup> jour de juillet, 2016

Hon. Ralph Goodale, P.C., M.P. / L'hon. Ralph Goodale, C.P., député

\*R.S.C. 1985, c. A-1

\*L.R.C. 1985, ch. A-1



# ANNEX B

## Statistical Report



## Statistical Report on the *Access to Information Act*

Name of institution: Civilian Review and Complaints Commission for the RCMP

Reporting period: 2020-04-01 to 2021-03-31

### Section 1: Requests Under the *Access to Information Act*

#### 1.1 Number of requests

	Number of Requests
Received during reporting period	48
Outstanding from previous reporting period	3
<b>Total</b>	<b>51</b>
Closed during reporting period	45
Carried over to next reporting period	6

#### 1.2 Sources of requests

Source	Number of Requests
Media	2
Academia	2
Business (private sector)	3
Organization	0
Public	26
Decline to Identify	15
<b>Total</b>	<b>48</b>

#### 1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
10	8	0	1	0	0	0	19

**Note:** All requests previously recorded as “treated informally” will now be accounted for in this section only.

## Section 2: Decline to act vexatious, made in bad faith or abuse of right requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
<b>Total</b>	<b>0</b>
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Carried over to next reporting period	0

## Section 3: Requests Closed During the Reporting Period

### 3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More than 365 Days	
All disclosed	1	3	0	0	0	0	0	4
Disclosed in part	1	5	0	3	1	2	0	12
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	2	5	0	0	0	0	0	7
Request transferred	22	0	0	0	0	0	0	22
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Decline to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
<b>Total</b>	<b>26</b>	<b>13</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>45</b>

### 3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	3	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	1	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	7
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	5
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	3
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	3
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	12	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	3
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.31	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(a)	0	20(1)(c)	0	26	0
16(1)(a)(ii)	0	16.4(1)(b)	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.5	1				
16(1)(b)	0	16.6	0				
16(1)(c)	4	17	3				
16(1)(d)	0						

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

### 3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

### 3.4 Format of information released

Paper	Electronic	Other
2	13	1

### 3.5 Complexity

#### 3.5.1 Relevant pages processed and disclosed

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
6872	3597	16

### 3.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	3	7	1	77	0	0	0	0	0	0
Disclosed in part	6	79	2	433	3	1454	1	1547	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>9</b>	<b>86</b>	<b>3</b>	<b>510</b>	<b>3</b>	<b>1454</b>	<b>1</b>	<b>1547</b>	<b>0</b>	<b>0</b>

### 3.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	1	0	0	0	1
Disclosed in part	5	0	0	0	5
All exempted	0	0	0	0	0
All excluded	0	3	0	0	3
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>9</b>



### 3.6 Closed requests

#### 3.6.1 Number of requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	42
Percentage of requests closed within legislated timelines (%)	93.3

### 3.7 Deemed refusals

#### 3.7.1 Reasons for not meeting legislated timelines

Number of Requests Closed Past the Legislated Timelines	Principal Reason			
	Interference with Operations / Workload	External Consultation	Internal Consultation	Other
3	0	2	0	1

#### 3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of Days Past Legislated Timelines	Number of Requests Past Legislated Timeline Where No Extension Was Taken	Number of Requests Past Legislated Timeline Where an Extension Was Taken	Total
1 to 15 days	0	1	1
16 to 30 days	0	1	1
31 to 60 days	0	1	1
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
<b>Total</b>	0	3	3

### 3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	0	0	0

## Section 4: Extensions

### 4.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	1	0	1	0
Disclosed in part	2	0	5	0
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
Decline to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	<b>3</b>	<b>0</b>	<b>6</b>	<b>0</b>

### 4.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	1	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	2	0	3	0
121 to 180 days	0	0	2	0
181 to 365 days	0	0	1	0
365 days or more	0	0	0	0
<b>Total</b>	<b>3</b>	<b>0</b>	<b>6</b>	<b>0</b>

## Section 5: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Requests	Amount	Requests	Amount
Application	34	\$170	14	\$70
Other fees	0	\$0	0	\$0
<b>Total</b>	<b>34</b>	<b>\$170</b>	<b>14</b>	<b>\$70</b>



## Section 7: Completion Time of Consultations on Cabinet Confidences

### 7.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Request	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

### 7.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Request	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

## Section 8: Complaints and investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal representations	Section 37 Reports of finding received	Section 37 Reports of finding containing recommendations issued by the Information Commissioner	Section 37 Reports of finding containing orders issued by the Information Commissioner
1	0	4	4	1	0

## Section 9: Court Action

### 9.1 Court actions on complaints received before June 21, 2019 and on-going

Section 41 (before June 21, 2019)	Section 42	Section 44
0	0	0

**9.2 Court actions on complaints received after June 21, 2019**

<b>Section 41 (after June 21, 2019)</b>				
<b>Complainant (1)</b>	<b>Institution (2)</b>	<b>Third Party (3)</b>	<b>Privacy Commissioner (4)</b>	<b>Total</b>
0	0	0	0	0

**Section 10: Resources Related to the Access to Information Act**

**10.1 Costs**

<b>Expenditures</b>		<b>Amount</b>
Salaries		\$46,124
Overtime		\$0
Goods and Services		\$172
• Professional services contracts	\$0	
• Other	\$172	
<b>Total</b>		<b>\$46,296</b>

**10.2 Human Resources**

<b>Resources</b>	<b>Person Years Dedicated to Access to Information Activities</b>
Full-time employees	0.432
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
<b>Total</b>	<b>0.432</b>



## Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act*

Name of institution: Civilian Review and Complaints Commission for the RCMP

Reporting period: 2020-04-01 to 2021-03-31

### Section 1: Capacity to Receive Requests

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	51
Able to receive requests by email	52
Able to receive requests through the digital request service	52

### Section 2: Capacity to Process Records

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	1	0	51	52
Protected B Paper Records	1	0	51	52
Secret and Top Secret Paper Records	1	51	0	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	52	0	0	52