

Civilian Review and
Complaints Commission
for the RCMP



Commission civile d'examen
et de traitement des plaintes
relatives à la GRC

Access to Information Act

Annual Report

**Civilian Review and Complaints Commission
for the Royal Canadian Mounted Police**

2021-2022

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Civilian Review and Complaints Commission for the RCMP

Access to Information Reporting for 2021-2022

INTRODUCTION

The purpose of the *Access to Information Act* (Act) is to provide Canadian citizens and residents with a right of access to information under the control of government institutions.

This Annual Report was prepared in accordance with section 94 of the Act, which stipulates that annual reports on access to information shall be tabled in Parliament.

Additionally, in accordance with the requirements of section 20 of the *Service Fees Act*, the report includes information with respect to fees collected under the *Access to Information Act*.

ABOUT THE CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE ROYAL CANADIAN MOUNTED POLICE

The Civilian Review and Complaints Commission for the Royal Canadian Mounted Police (CRCC) operates pursuant to the *Royal Canadian Mounted Police Act*, R.S.C. 1985, c. R-10. The CRCC provides civilian review of RCMP members' conduct in performing their policing duties so as to hold the RCMP accountable to the public.

One of the CRCC's main roles is to take public complaints about members of the RCMP. These complaints are then forwarded to the RCMP for initial investigation as mandated by the *Royal Canadian Mounted Police Act*; however, if the complainant is dissatisfied with the response that he or she receives from the RCMP, the CRCC will review the complaint with a view to determining the reasonableness of the RCMP's response. In appropriate cases, the CRCC will undertake its own investigation or hearing into a complaint. The Chairperson of the CRCC also has the power to file his or her own complaint if he or she feels that a matter is deserving of investigation.

Additionally, even in the absence of a public complaint, the CRCC is empowered to conduct a review of RCMP activities to evaluate compliance with legislation, regulations, ministerial directions, policy, procedures and/or guidelines.



ATIP RESPONSIBILITIES

At the CRCC, the Access to Information and Privacy (ATIP) Unit consists solely of the ATIP Coordinator. The ATIP Coordinator processes all requests from the public and consultations from other departments or agencies. The ATIP Coordinator also provides advice to CRCC employees and senior officials on ATIP-related matters, prepares annual ATIP reports, ensures the ongoing accuracy of Info Source, prepares completed Access to Information summaries for proactive disclosure on the CRCC's website, participates in forums for the ATIP community and monitors changes in ATIP policy, guidelines and directives.

When processing requests and consultations under the Access to Information and Privacy Acts, the ATIP Coordinator also benefits from some administrative assistance from personnel in the Information Management Unit of the CRCC and a student assistant.

The CRCC Chairperson, under delegated authority from the Minister of Public Safety, provides the final approval for all responses on ATIP requests and consultations.

During the reporting period, the CRCC was not party to any service agreements under section 96 of the *Access to Information Act*.

Proactive disclosure responsibilities are shared by Corporate Services, the Chairperson's Office and the Communications group.

DELEGATION ORDER

The Minister of Public Safety has delegated full authority under the Act to the CRCC Chairperson and Senior Director, Operations. The Minister has also delegated administrative duties and functions to the CRCC ATIP Coordinator. The most recent delegation order was signed by the Minister of Public Safety on July 4, 2016 (see **Annex A**).

ACCESS TO INFORMATION REQUESTS RECEIVED

During the course of the reporting period (April 1, 2021 to March 31, 2022), thirty-nine (39) new Access to Information requests were received. Seven (7) requests were carried over from the previous year. Of those forty-six (46), forty (40) requests were processed during that period and six (6) were carried forward into 2022-2023.



Of those thirty-nine(39) requests received during the reporting period, requestors that self-identified as belonging to categories include four (4) from the media, one (1) from academia, one (1) from business, as well as twenty-five (25) from the general public, and eight (8) declined to self-identify.

Thirteen (13) of the forty (40) requests (32.5%) completed during the reporting period resulted in partial disclosures, two (2) requests (5%) resulted in full disclosure, and twenty-five (25) were transferred to other institutions.

The categories of information that the CRCC disclosed during the reporting period included complaint information and statistics; recordings of interviews related to complaints; briefing notes prepared for the Chairperson; correspondence and operational files related to public complaints; and reports on policing research topics generated by the CRCC that were not published.

The total number of pages processed was 2,685 pages.

PERFORMANCE

During the reporting period, the CRCC processed 87.5% of requests within legislated timelines.

The thirty-nine (39) Access to Information requests received by the CRCC in 2021-2022 represent a sustained increase in the number of requests received since the 2016-2017 reporting period:

2021-22	39
2020-21	48
2019-20	38
2018-19	25
2017-18	17
2016-17	11

During the 2021-2022 reporting period, the CRCC had one (1) active request from the 2019-2020 reporting period, and six (6) active requests from the 2020-2021 reporting period. The request from 2019-2020 is still within legislated timelines. For the 2020-2021 requests, four (4) were closed outside of legislated timelines during the 2021-2022 reporting period, one (1) was closed within legislated timelines during the 2021-2022 reporting period, and one (1) is still active and still within legislated timelines.

The steady increase in number of requests received in recent years is likely attributable to the ATIP Online Request Service, which has allowed requestors to submit their requests online to the CRCC since late 2018, many of which it turned out were intended for other institutions.



The CRCC claimed exemptions under paragraph 13(1)(a) (Information obtained in confidence from the government of a foreign state or an institution thereof), subparagraph 16(1)(a)(ii) (information obtained or prepared by any government institution, or part of any government institution, that is an investigative body specified in the regulations in the course of lawful investigations pertaining to the enforcement of any law of Canada or a province), paragraph 16(1)(b) (information relating to investigative techniques or plans for specific lawful investigations); paragraph 16(1)(c) (Information that could be injurious to the enforcement of any law of Canada or lawful investigations), subsection 16(2) (Information that could facilitate the commission of an offence), section 17 (Safety of individuals), subsection 19(1) (Personal information), paragraph 21(1)(a) (Advice or recommendations), paragraph 21(1)(c) (Positions or plans developed for the purpose of negotiations), paragraph 21(1)(d) (Plans relating to the management of personnel or the administration of a government institution), and section 23 (Solicitor-client privilege) of the *Access to Information Act*.

As some of the material requested originated with other departments and external consultation was required, extensions were taken in seven (7) of the requests completed in the reporting period in order to consult. The CRCC also took one (1) extension for a request that necessitated a search through a large number of records or where meeting the original time limit would have unreasonably interfered with the operations of the CRCC. Five (5) requests were not completed within the statutory deadline due to the need for external consultation. Therefore, thirty-five (35) of the forty (40) requests processed were responded to within the established timelines.

For requests disclosed in full, the CRCC responded within 30 days for one (1) request and within 60 days for one (1) request. For requests disclosed in part, the CRCC took 30 days or less to respond to five (5); 31 to 60 days to respond to two (2) requests; 121 to 180 days to respond to one (1) request; 181 to 365 days to respond to three (3) requests; and more than 365 days to respond to two (2) requests. For the requests that were transferred, the CRCC responded within 15 days for twenty-three requests (23); 16 to 30 days for one (1) request; and between 31 and 60 days for one (1) request. For informal requests, the CRCC responded to thirteen (13) within 15 days; five (5) in 16 to 30 days; and three (3) within 31 to 60 days.

Finally, in 2021-2022, the CRCC received forty-six (46) consultations from other Government of Canada institutions and had two (2) outstanding from 2020-2021. The CRCC processed forty-eight (48) requests during the reporting period, nearly three times as many as during the 2020-2021 period, resulting in 1,715 pages processed. These consultations mainly related to documents having to do with public complaints against the RCMP, documents showing general employee data such as salary levels, leave information, position classifications and other demographic information, data related compliance with COVID-19 mandates and use of leave for COVID-19, ministerial briefing materials, correspondence to and from the RCMP Commissioner's office containing CRCC-related information, as well as CRCC budget and financial information. They originated from four different government departments. There were no consultations received from other organizations.

See **Annex B** for the Statistical Report.



On March 14, 2020, the CRCC implemented exceptional workplace measures to curb the spread of novel coronavirus (COVID-19) and protect federal employees and the public. Since that date, the CRCC Access to Information and Privacy staff has been working from home most of the time, but completes tasks that cannot be performed remotely by attending the CRCC workplace as required. This work is supported by part-time on-site information management staff. However, unlike many federal institutions, these measures have not negatively impacted the CRCC's performance.

REPORTING ON ACCESS TO INFORMATION FEES FOR THE PURPOSES OF THE SERVICE FEES ACT

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution.

With respect to fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*.

- Enabling authority: *Access to Information Act*
- Fee payable: \$5.00 application fee is the only fee charged for an ATI request
- Total revenue: \$195
- Fees waived: \$0
- Cost of operating the program: \$57,459

TRAINING AND AWARENESS

During the reporting period, no CRCC employees participated in formal access to information training. However, guidance on access to information matters was provided on an ad hoc basis (e.g. in person, by email and through the CRCC's electronic newsletter).

POLICIES, GUIDELINES, PROCEDURES AND INITIATIVES

Due to exceptional workplace measures implemented to curb the spread of novel coronavirus (COVID-19), the ATIP Office developed new secure online procedures for the review and approval process of completed requests. With the support of the Information Technology staff, the ATIP Office has also implemented new procedures for offices of primary interest to provide large volumes of records to the ATIP Unit quickly and securely while working from home.



MONITORING OF TIMELINESS

The CRCC monitors the time to process Access to Information requests through its case management software. The ATIP Coordinator keeps track of upcoming deadlines for requests and consultations. Reminders of approaching deadlines are provided to senior management at least quarterly. The ATIP Coordinator meets regularly with the CRCC Chairperson and General Counsel to discuss various issues pertaining to in-progress ATIP files.

COMPLAINTS

During the reporting period, there was one (1) new complaint filed against the CRCC related to the length of the extension. One (1) complaint involving a refusal to release records had been carried over from the 2019-2020 reporting period. This was the only active complaint that had been carried over from previous reporting periods.

The complaint alleging the CRCC's refusal to release records was investigated and the CRCC released additional pages to the requestor. The complaint related to the length of extension was still under investigation on March 31, 2022. Finally, there were no audits or other investigations conducted during the reporting period.

SUMMARY OF KEY ISSUES AND ACTIONS TAKEN ON COMPLAINTS

CRCC ATIP staff has adopted more rigorous procedures for retrieving records from Offices of Primary Interest after examining its practices during complaint investigations during the 2020-2021 reporting period.



ANNEX A

Delegation Order

Delegation Order - Access to Information Act and Access to Information Regulations
Arrêté de délégation en vertu de la Loi sur l'accès à l'information et du
Règlement sur l'accès à l'information
Civilian Review and Complaints Commission for the RCMP/Commission civile d'examen et de traitement
des plaintes relatives à la GRC

The Minister of Public Safety Canada, pursuant to section 73 of the *Access to Information Act**, hereby designates the persons holding the positions set out below, or acting in those positions, to exercise the powers and perform the duties and functions of the Minister as the head of a government institution, that is, the **Civilian Review and Complaints Commission for the RCMP**, under the section of the Act set out opposite each position.

En vertu de l'article 73 de la *Loi sur l'accès à l'information**, le ministre de la Sécurité publique Canada délègue aux titulaires des postes sous mentionnés, ou aux personnes qui occupent ces postes à titre intérimaire, les pouvoirs et les fonctions dont il est, en qualité de responsable d'une institution fédérale, c'est-à-dire le **Commission civile d'examen et de traitement des plaintes relatives à la GRC**, investi conformément à l'article de la Loi mentionné à l'égard de chaque poste.

<i>Access to Information Act / Loi sur l'accès à l'information</i>		Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
Section / Article				
4(2.1)	Responsibility of government institutions / Responsable de l'institution fédérale	●	●	●
7(a)	Notice where access requested / Aviser l'auteur de la demande d'accès	●	●	●
7(b)	Giving access to record / Autoriser l'accès à un document	●	●	●
8(1)	Transfer of request to another government institution / Transmission de la demande à une autre institution	●	●	●
9	Extension of time limits / Prorogation du délai	●	●	●
11(2)-(6)	Additional Fees / Frais supplémentaires	●	●	●
12(2)(b)	Language of access / Version de la communication	●	●	●
12(3)(b)	Access to record in alternative format / Communication sur support de substitution	●	●	●
13	Exemption – Information obtained in confidence / Exception – Renseignements obtenus à titre confidentiel	●	●	
14	Exemption – Federal-provincial affairs / Exception – Affaires fédéro-provinciales	●	●	
15	Exemption – International affairs and defence / Exception – Affaires internationales et défense	●	●	
16	Exemption – Law enforcement and investigations / Exception – Application de la loi et enquêtes	●	●	
16.5	Exemption – <i>Public Servants Disclosure Protection Act</i> / Exception – <i>Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i>	●	●	

		Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
Section / Article				
17	Exemption – Safety of individuals / Exception – Sécurité des personnes	●	●	
18	Exemption – Economic interests of Canada / Exception – Intérêts économiques du Canada	●	●	
18.1	Exemption – Economic interest of the Canada Post Corporation, Export Development Canada, the Public Sector Pension Investment Board and VIA Rail Canada Inc. / Exceptions – Intérêts économiques de la Société canadienne des postes, d'Exportation et développement Canada, de l'Office d'investissement des régimes de pensions du secteur public et de VIA Rail Canada Inc.	●	●	
19	Exemption – Personal information / Exception – Renseignements personnels	●	●	
20	Exemption – Third-party information / Exception – Renseignements de tiers	●	●	
21	Exemption – Operations of Government / Exception – Activités du gouvernement	●	●	
22	Exemption – Testing procedures, tests and audits / Exception – Examens et vérifications	●	●	
22.1	Exemption – Audit working papers and draft audit reports / Exception – Documents de travail relatifs à la vérification et ébauche des rapports de vérification	●	●	
23	Exemption – Solicitor-client privilege / Exception – Secret professionnel des avocats	●	●	
24	Exemption – Statutory prohibitions / Exception – Interdictions fondées sur d'autres lois	●	●	
25	Severability / Prélèvements	●	●	●
26	Exemption – Information to be published / Exception – Renseignements devant être publiés	●	●	
27(1), (4)	Third-party notification / Avis aux tiers	●	●	●
28(1)(b), (2), (4)	Representations of third party and decision / Observations des tiers et décision	●	●	●
29(1)	Where the Information Commissioner recommends disclosure / Recommandation du Commissaire à l'information	●	●	●
33	Advising Information Commissioner of third-party involvement / Avis au Commissaire à l'information de la participation d'un tiers	●	●	●
35(2)(b)	Right to make representations / Droit de présenter des observations	●	●	●
37(4)	Access to be given to complainant / Communication accordée au plaignant	●	●	●
43(1)	Notice to third party (application to Federal Court for review) / Avis au tiers (demande de révision par la Cour fédérale)	●	●	●
44(2)	Notice to person who requested record (application to Federal Court by third party) / Avis à la personne qui a fait la demande (demande de révision par la Cour fédérale)	●	●	●

Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
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Section / Article

	présentée par un tiers)			
52(2)(b)	Special rules for hearings / Règles spéciales (auditions)	●	●	
52(3)	<i>Ex parte</i> representations / Présentation d'arguments en l'absence d'une partie	●	●	
71(1)	Facilities for inspection of manuals / Installations de consultation des manuels	●	●	
72	Report to Parliament / Rapports au Parlement	●	●	

<i>Access to Information Regulations / Règlement sur l'accès à l'information</i>	
Section / Article	

6(1)	Transfer of request / Transmission de la demande	●	●	●
7(2)	Search and preparation fees / Frais liés à la recherche et à la préparation	●	●	●
7(3)	Production and programming fees / Frais liés à la production et aux programmes	●	●	●
8	Providing access to record(s) / Donner accès aux documents	●	●	●
8.1	Limitations in respect of format / Restrictions applicables au support	●	●	

Dated, at the City of Ottawa,
this 4th day of July, 2016

Daté, en la ville d'Ottawa,
le 4^e jour de juillet, 2016

Hon. Ralph Goodale, P.C., M.P. / L'hon. Ralph Goodale, C.P., député

*R.S.C. 1985, c. A-1

*L.R.C. 1985, ch. A-1



ANNEX B

Statistical Report



Statistical Report on the Access to Information Act

Name of institution: Civilian Review and Complaints Commission for the RCMP

Reporting period: 01-04-2021 to 31-03-2022

Section 1: Requests Under the Access to Information Act

1.1 Number of requests

		Number of Requests
Received during reporting period		39
Outstanding from previous reporting periods		7
•Outstanding from previous reporting period	6	
•Outstanding from more than one reporting period	1	
Total		46
Closed during reporting period		40
Carried over to next reporting period		6
•Carried over within legislated timeline	6	
•Carried over beyond legislated timeline	0	

1.2 Sources of requests

Source	Number of Requests
Media	4
Academia	1
Business (private sector)	1
Organization	0
Public	25
Decline to Identify	8
Total	39

1.3 Channels of requests

Source	Number of Requests
Online	39
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	39

2.5 Pages re-released infomally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released
13	220	5	1757	3	1729	0	0	0	0

Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	1	1	0	0	0	0	2
Disclosed in part	0	5	2	0	1	3	2	13
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist				0	0	0	0	0
Request transferred	23	1	1	0	0	0	0	25
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	23	7	4	0	1	3	2	40

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	1	16(2)	4	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	2
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	2
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	2
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	9	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	1
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	0	26	0
16(1)(a)(ii)	2	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	4	17	3				
16(1)(c)	5						
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
1	14	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
2,685	2,321	15

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	2	20	0	0	0	0	0	0	0	0
Disclosed in part	6	134	4	710	3	1,821	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	8	154	4	710	3	1,821	0	0	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
89	89	1

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	1	89	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	1	89	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	7	0	0	7
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	7	0	0	7

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	35
Percentage of requests closed within legislated timelines (%)	87.5

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
5	0	5	0	0

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	3	3
121 to 180 days	0	0	0
181 to 365 days	0	2	2
More than 365 days	0	0	0
Total	0	5	5

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	1	0	7	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	1	0	7	0

5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	1	0	1	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	2	0
121 to 180 days	0	0	4	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	1	0	7	0

Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	39	\$195.00	0	\$0.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	39	\$195.00	0	\$0.00	0	\$0.00

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number Of Pages to Review
Received during the reporting period	46	1,442		0
Outstanding from the previous reporting period	2	273	0	0
Total	48	1,715	0	0
Closed during the reporting period	48	1,715	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
1	0	1

9.2 Investigations and Reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	1	1	0

Section 10: Court Action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources Related to the Access to Information Act

11.1 Allocated Costs

Expenditures		Amount
Salaries		\$57,410
Overtime		\$0
Goods and Services		\$49
•Professional services contracts	\$0	
•Other	\$49	
Total		\$57,459

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.477
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.160
Total	0.637



Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Civilian Review and Complaints Commission for the RCMP

Reporting period: 01-04-2021 to 31-03-2022

Section 1: Capacity to Receive Requests under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	49
Able to receive requests by email	52
Able to receive requests through the digital request service	52

Section 2: Capacity to Process Records under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	3	0	49	52
Protected B Paper Records	3	0	49	52
Secret and Top Secret Paper Records	3	49	0	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	52	0	0	52

Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2022	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2022	Total
Received in 2021-2022	4	0	4
Received in 2020-2021	1	0	1
Received in 2019-2020	1	0	1
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016 or earlier	0	0	0
Total	6	0	6

3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2021-2022	1
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016 or earlier	0
Total	1

Section 4: Open Requests and Complaints Under the Privacy Act

4.1 Enter the number of open requests that are outstanding from previous reporting periods

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2022	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2022	Total
Received in 2021-2022	9	2	11
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016 or earlier	0	0	0
Total	9	2	11

4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2021-2022	1
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016 or earlier	0
Total	1

Section 5: Social Insurance Number (SIN)

Did your institution receive authority for a new collection or new consistent use of the SIN in 2021-2022?	No
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