



Civilian Review and
Complaints Commission
for the RCMP

Commission civile d'examen
et de traitement des plaintes
relatives à la GRC

Civilian Review and Complaints Commission For the RCMP

Financial Statements (unaudited) 2019–2020

Cat No.: PS76-2E-PDF

ISSN: 2818-0151

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CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Statement of Management Responsibility (Unaudited)

Responsibility for the integrity and objectivity of the accompanying financial statements for the year ended March 31, 2020, and all information contained in these statements rests with the management of the Civilian Review and Complaints Commission for the RCMP (CRCC). These financial statements have been prepared by management using the Government's accounting policies, which are based on Canadian public sector accounting standards.

Management is responsible for the integrity and objectivity of the information in these financial statements. Some of the information in the financial statements is based on management's best estimates and judgment, and gives due consideration to materiality. To fulfill its accounting and reporting responsibilities, management maintains a set of accounts that provides a centralized record of the CRCC's financial transactions. Financial information submitted in the preparation of the *Public Accounts of Canada* and included in CRCC's *Departmental Results Report*, is consistent with these financial statements.

Management is also responsible for maintaining an effective system of internal controls over financial reporting (ICFR) designed to provide reasonable assurance that financial information is reliable, that assets are safeguarded and that transactions are properly authorized and recorded in accordance with the *Financial Administration Act* and other applicable legislation, regulations, authorities and policies.

Management seeks to ensure the objectivity and integrity of data in its financial statements through careful selection, training and development of qualified staff; through organizational arrangements that provide appropriate divisions of responsibility; through communication programs aimed at ensuring that regulations, policies, standards and managerial authorities are understood throughout the CRCC and through conducting an annual risk-based assessment of the effectiveness of the system of ICFR.

The system of ICFR is designed to mitigate risks to a reasonable level based on an on-going process to identify key risks, to assess effectiveness of associated key controls and to make any necessary adjustments.

The CRCC is subject to periodic Core Control Audits performed by the Office of the Comptroller General and uses the results of such audits to comply with the Treasury Board *Policy on Internal Control*.

A Core Control Audit was completed in 2011–12 by the OCG. The [Audit Report and related Management Action Plan](#) are posted on the departmental website.

The financial statements of CRCC have not been audited.

Micheline Lahaie
Chairperson
Ottawa, Canada

Tim Cogan
Chief Financial Officer
Ottawa, Canada

October 9, 2020

October 9, 2020

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Statement of Financial Position (Unaudited)

As at March 31

(in dollars)

2020

2019

Liabilities

Accounts payable and accrued liabilities ([note 4](#))

430,503

671,150

Vacation pay and compensatory leave

389,513

267,225

Employee future benefits ([note 5](#))

263,777

245,783

Total liabilities

1,083,793

1,184,158

Financial assets

Due from Consolidated Revenue Fund

381,840

561,388

Accounts receivable and advances ([note 6](#))

203,739

256,842

Total financial assets

585,579

818,230

Departmental net debt

498,214

365,928

Non-Financial assets

Tangible capital assets ([note 7](#))

20,365

104,775

Total non-financial assets

20,365

104,775

Departmental net financial position

(477,849)

(261,153)

The accompanying notes form an integral part of these financial statements

Micheline Lahaie

Chairperson

Ottawa, Canada

Tim Cogan

Chief Financial Officer

Ottawa, Canada

October 9, 2020

October 9, 2020

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Statement of Operations and Departmental Net Financial Position (Unaudited)

For the year ended March 31

(in dollars)

	2020 Planned Results	2020	2019
Expenses			
Civilian Review of RCMP members' conduct in the performance of their duties	8,228,315	7,744,692	7,164,366
Internal Services	3,467,207	5,214,203	3,846,281
Total expenses	11,695,522	12,958,895	11,010,647
Revenues			
Miscellaneous revenues	6,000	2,922	4,457
Revenues earned on behalf of government	(6,000)	(2,922)	(4,457)
Total revenues	0	0	0

Net cost of operations before government funding and transfers	11,695,522	12,958,895	11,010,647
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Government Funding and Transfers

Net cash provided by Government	11,636,092	9,675,224
Change in due from the Consolidated Revenue Fund	(179,548)	191,697
Services provided without charge by other government departments (note 8)	1,285,655	1,148,533
Net cost of operations after government funding and transfers	(216,696)	(4,807)

Departmental net financial position - Beginning of Year	(261,153)	(265,960)
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Departmental net financial position - End of Year	(477,849)	(261,153)
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Segmented information ([note 9](#))

The accompanying notes form an integral part of these financial statements.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Statement of Change in Departmental Net Debt (Unaudited)

For the year ended March 31

(in dollars)

	2020	2019
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Net cost of operations after government funding and transfers	216,696	(4,807)
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Change due to tangible capital assets

Amortization of tangible capital assets	(84,410)	(84,411)
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Total change due to tangible capital assets	(84,410)	(84,411)
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Net increase (decrease) in departmental net debt	132,286	(89,218)
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Departmental net debt - Beginning of Year	365,928	455,146
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Departmental net debt - End of Year	498,214	365,928
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The accompanying notes form an integral part of these financial statements.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Statement of Cash Flows (Unaudited)

For the year ended March 31

(in dollars)

2020 2019

Operating activities

Net cost of operations before government funding and transfers	12,958,895	11,010,647
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Non-cash items:

Amortization of tangible capital assets (<u>note 7</u>)	(84,410)	(84,411)
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Services provided without charge by other government departments (<u>note 8</u>)	(1,285,655)	(1,148,533)
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Variations in Statement of Financial Position:

Increase (decrease) in accounts receivable and advances	(53,103)	58,148
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Decrease (increase) in accounts payable and accrued liabilities	240,647	(209,844)
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Decrease (increase) in vacation pay and compensatory leave	(122,288)	28,203
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Decrease (increase) in employee future benefits	(17,994)	21,014
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Cash used in operating activities	11,636,092	9,675,224
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Capital investing activities

Cash used in capital investing activities	0	0
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Net cash provided by Government of Canada	11,636,092	9,675,224
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The accompanying notes form an integral part of these financial statements.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

1. Authority and objectives

The Civilian Review and Complaints Commission for the RCMP (CRCC) is a federal agency reporting to Parliament that receives and reviews public complaints about the conduct of members of the RCMP in the performance of any duty or function under the *Royal Canadian Mounted Police Act*. The CRCC is entirely separate from and independent of the RCMP. The mandate of the CRCC is set out in Part VII of the *Royal Canadian Mounted Police Act* and can be summarized as follows:

- To receive complaints from the public about the conduct of RCMP members;
- To conduct reviews when complainants are not satisfied with the RCMP's handling of their complaints;
- To hold hearings and carry out investigations; and
- To report findings and make recommendations.

The CRCC has two programs, Civilian review of RCMP members' conduct in the performance of their duties and Internal Services. Internal Services include all services that support the program, including management and oversight, communications, legal, human resources, financial management, procurement, information management and technology and other administrative services.

2. Summary of significant accounting policies

These financial statements have been prepared using the Government's accounting policies stated below, which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

(a) Parliamentary authorities

The CRCC is financed by the Government of Canada through Parliamentary authorities. Financial reporting of authorities provided to the CRCC do not parallel financial reporting according to generally accepted accounting principles since authorities are primarily based on cash flow requirements. Consequently, items recognized in the Statement of Operations and Departmental Net Financial Position and in the Statement of Financial Position are not necessarily the same as those provided through authorities from Parliament. Note 3 provides a reconciliation between the bases of reporting. The planned results amounts in the "Expenses" and "Revenues" sections of the Statement of Operations and Departmental Net Financial Position are the amounts reported in the Future-oriented Statement of Operations included in the *2019-20 Departmental Plan*. Planned results are not presented in the "Government funding and transfers" section of the Statement of Operations and Departmental Net Financial Position and in the Statement of Change in Departmental Net Debt because these amounts were not included in the *2019-20 Departmental Plan*.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

2. Summary of significant accounting policies (continued)

(b) Net cash provided by government

The CRCC operates within the Consolidated Revenue Fund (CRF), which is administered by the Receiver General for Canada. All cash received by the CRCC is deposited to the CRF and all cash disbursements made by the CRCC are paid from the CRF. The net cash provided by Government is the difference between all cash receipts and all cash disbursements including transactions between departments of the Government.

(c) Amounts due from or to the CRF

Amounts due from or to the CRF are the result of timing differences at year-end between when a transaction affects authorities and when it is processed through the CRF. Amounts due from the CRF represent the net amount of cash that the CRCC is entitled to draw from the CRF without further authorities to discharge its liabilities.

(d) Revenues

Revenues from regulatory fees are recognized based on the services provided in the year. Revenues are then recognized in the period in which the related expenses are incurred. Other revenues are recognized in the period the event giving rise to the revenues occurred. Revenues that are non-respendable are not available to discharge the CRCCs liabilities. While the Chair is expected to maintain accounting control, he or she has no authority regarding the disposition of non-respendable revenues. As a result, non-respendable revenues are considered to be earned on behalf of the Government of Canada and are therefore presented as a reduction of the entity's gross revenues.

(e) Expenses

Expenses are recorded on the accrual basis:

- Vacation pay and compensatory leave are accrued as the benefits are earned by employees under their respective terms of employment.
- Services provided without charge by other government departments for accommodation and employer contributions to the health and dental insurance plans are recorded as operating expenses at their carrying value.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

2. Summary of significant accounting policies (continued)

(f) Employee future benefits

Pension benefits: Eligible employees participate in the Public Service Pension Plan, a multiemployer pension plan administered by the Government. The CRCC's contributions to the Plan are charged to expenses in the year incurred and represent the CRCC's total obligation to the Plan. Current legislation does not require the CRCC to make contributions for any actuarial deficiencies of the Plan. The CRCC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the financial statements of the Government of Canada, as the Plan's sponsor.

Severance benefits: The accumulation of severance benefits for voluntary departures ceased for applicable employee groups. The remaining obligation for employees who did not withdraw benefits is calculated using information derived from the results of the actuarially determined liability for employee severance benefits for the Government as a whole.

(g) Accounts receivable and advances

Accounts receivable are initially recorded at cost and where necessary, are discounted to reflect their concessionary terms. When necessary, an allowance for valuation is recorded to reduce the carrying value of accounts receivable to amounts that approximate their net recoverable value.

(h) Non-financial assets

The costs of acquiring land, buildings, equipment and other capital property are capitalized as tangible capital assets and, except for land, are amortized to expense over the estimated useful lives of the assets, as described in Note 7. All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more are recorded at their acquisition cost. Tangible capital assets do not include immovable assets located on reserves as defined in the Indian Act, works of art, museum collection and Crown land to which no acquisition cost is attributable; and intangible assets. Inventories are valued at cost and are comprised of spare parts and supplies held for future program delivery and are not primarily intended for resale. Inventories that no longer have service potential are valued at the lower of cost or net realizable value.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

(i) Measurement uncertainty

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported and disclosed amounts of assets, liabilities, revenues and expenses reported in the financial statements and accompanying notes at March 31. The estimates are based on facts and circumstances, historical experience, general economic conditions and reflect the Government's best estimate of the related amount at the end of the reporting period. The most significant items where estimates are used are contingent liabilities, environmental liabilities, the liability for employee future benefits and the useful life of tangible capital assets. Actual results could significantly differ from those estimated. Management's estimates are reviewed periodically and, as adjustments become necessary, they are recorded in the financial statements in the year they become known.

(j) Related party transactions

Related party transactions, other than inter-entity transactions, are recorded at the exchange amount.

Inter-entity transactions are transactions between commonly controlled entities. Inter-entity transactions, other than restructuring transactions, are recorded on a gross basis and are measured at the carrying amount, except for the following:

- i. Services provided on a recovery basis are recognized as revenues and expenses on a gross basis and measured at the exchange amount.
- ii. Certain services received on a without charge basis are recorded for departmental financial statement purposes at the carrying amount.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

3. Parliamentary authorities

The CRCC receives most of its funding through annual parliamentary authorities. Items recognized in the Statement of Operations and Departmental Net Financial Position and the Statement of Financial Position in one year may be funded through parliamentary authorities in prior, current or future years. Accordingly, the CRCC has different net results of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

(a) Reconciliation of net cost of operations to current year authorities used:

	2020	2019
		(in dollars)
Net cost of operations before government funding and transfers	12,958,895	11,010,647
<i>Adjustments for items affecting net cost of operations but not affecting authorities:</i>		
Amortization of tangible capital assets (note 7)	(84,410)	(84,411)
Services provided without charge by other government departments (note 8)	(1,285,655)	(1,148,533)
Decrease (increase) in vacation pay and compensatory leave	(122,288)	28,203
Decrease (increase) in employee future benefits	(17,994)	21,014
Refund of prior year expenditures	59,299	1,887
Decrease (increase) in accrued liabilities not charged to authorities	(990,000)	0
	(2,441,048)	(1,181,840)
<i>Adjustments for items not affecting net cost of operations but affecting authorities:</i>		
Acquisitions of tangible capital assets		
Increase in salary overpayments	24,730	56,522
Increase in other loans and advances to employees		
	24,730	56,522
Current year authorities used	10,542,577	9,885,329

(b) Authorities provided and used:

	2020	2019
		(in dollars)
Vote 1 – Program expenditures	10,235,241	10,303,220
Vote 40 – Budget implementation	420,000	0
Contributions to employee benefits plan	990,288	875,325
	11,645,529	11,178,545
Less:		
Lapsed : Operating	(1,102,952)	(1,293,216)
Current year authorities used	10,542,577	9,885,329

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

4. Accounts payable and accrued liabilities

The following table presents details of the CRCC's accounts payable and accrued liabilities:

	2020	2019
		(in dollars)
Accounts payable to other government departments and agencies	106,657	34,589
Accounts payable to external parties	236,192	387,546
Total accounts payable	342,849	422,135
Accrued liabilities	87,654	249,015
Total accounts payable and accrued liabilities	430,503	671,150

5. Employee future benefits

(a) Pension benefits

The CRCC's employees participate in the Public Service Pension Plan (the "Plan"), which is sponsored and administered by the Government of Canada. Pension benefits accrue up to a maximum period of 35 years at a rate of 2 percent per year of pensionable service, times the average of the best five consecutive years of earnings. The benefits are integrated with Canada/Québec Pension Plan benefits and they are indexed to inflation.

Both the employees and the CRCC contribute to the cost of the Plan. Due to the amendment of the *Public Service Superannuation Act* following the implementation of provisions related to Economic Action Plan 2012, employee contributors have been divided into two groups – Group 1 relates to existing plan members as of December 31, 2012 and Group 2 relates to members joining the Plan as of January 1, 2013. Each group has a distinct contribution rate.

The 2019-20 expense amounts to \$673,281 (\$577,474 in 2018-19). For Group 1 members, the expense represents approximately 1.01 times (1.01 times in 2018-19) the employee contributions and, for Group 2 members, approximately 1.00 times (1.00 times in 2018-19) the employee contributions.

The CRCC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the Financial Statements of the Government of Canada, as the Plan's sponsor.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

5. Employee future benefits (continued)

(b) Severance benefits

Severance benefits provided to the CRCC's employees were previously based on an employee's eligibility, years of service and salary at termination of employment. However, since 2011 the accumulation of severance benefits for voluntary departures progressively ceased for substantially all employees. Employees subject to these changes were given the option to be paid the full or partial value of benefits earned to date or collect the full or remaining value of benefits upon departure from the public service. By March 31, 2020, substantially all settlements for immediate cash out were completed. Severance benefits are unfunded and, consequently, the outstanding obligation will be paid from future authorities.

The changes in the obligations during the year were as follows:

	2020	2019
		(in dollars)
Accrued benefit obligation - Beginning of year	245,783	266,797
Expense for the year	16,094	(21,014)
Benefits paid during the year	1,900	0
Accrued benefit obligation - End of year	263,777	245,783

6. Accounts receivable and advances

The following table presents details of the CRCC's accounts receivable and advances balances:

	2020	2019
		(in dollars)
Receivables – Other government departments and agencies	48,064	128,487
Receivables – External parties	139,475	111,985
Employee advances	16,200	16,370
Total accounts receivable	203,739	256,842

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

7. Tangible capital assets

Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset as follows:

All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more are recorded at their acquisition cost. The CRCC does not capitalize intangibles, works of art and historical treasures that have cultural, aesthetic or historical value, assets located on Indian Reserves and museum collections.

Asset Class	Amortization Period
Computer hardware	4 to 7 years
Computer software	3 to 5 years
Other equipment including furniture	5 years
Leasehold improvements	Over the useful life of the improvement or the lease term, whichever is shorter
Assets under construction	once in service, in accordance with asset type

	(in dollars)									
	Cost				Accumulated amortization				Net book value	
Capital asset class	Opening balance	Acquisitions	Disposals & write-offs	Closing balance	Opening balance	Amortization	Disposals & write-offs	Closing balance	2020	2019
Computer hardware	350,107	0	0	350,107	275,150	54,592	0	329,742	20,365	74,957
Computer software	15,569	0	0	15,569	15,569	0	0	15,569	0	0
Other equipment including furniture	181,061	0	0	181,061	178,935	2,126	0	181,061	0	2,126
Leasehold improvements	813,110	0	0	813,110	785,418	27,692	0	813,110	0	27,692
Total	1,359,847	0	0	1,359,847	1,255,072	84,410	0	1,339,482	20,365	104,775

Assets under construction are recorded in the applicable asset class in the year they are put into service and are not amortized until they are put into service.

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

8. Related party transactions

The CRCC is related as a result of common ownership to all government departments, agencies, and Crown corporations. Related parties also include individuals who are members of key management personnel or close family members of those individuals, and entities controlled by, or under shared control of, a member of key management personnel or a close family member of that individual. The CRCC enters into transactions with these entities in the normal course of business and on normal trade terms. In addition, the CRCC has an agreement with Public Safety Canada related to the provision of finance, human resource and security services. During the year, the CRCC received common services which were obtained without charge from other government departments as disclosed below.

(a) Common services provided without charge by other government departments

During the year the CRCC received services without charge from certain common service organizations related to accommodation, and the employer's contribution to the health and dental insurance plans. These services provided without charge have been recorded in the CRCC's Statement of Operations and Departmental Net Financial Position as follows:

	2020	2019
		(in dollars)
Accommodations	628,387	626,524
Employer's contribution to the health and dental insurance plans	657,268	522,009
Total	1,285,655	1,148,533

The Government has centralized some of its administrative activities for efficiency, cost-effectiveness purposes and economic delivery of programs to the public. As a result, the Government uses central agencies and common services organization so that one department performs services for all other departments and agencies without charge. The costs of these services, such as payroll and cheque issuance services provided by Public Services and Procurement Canada and audit services provided by the Office of the Auditor General are not included in the CRCC's Statement of Operations and Departmental Net Financial Position.

(b) Other transactions with related parties

	2020	2019
		(in dollars)
Accounts receivable – Other government departments and agencies	128,487	128,487
Accounts payable – Other government departments and agencies	34,770	34,770
Expenses – Other government departments and agencies	103,743	195,043
Total	267,000	358,300

Expenses and revenues disclosed in (b) exclude common services provided without charges, which are already disclosed in (a).

CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2020

9. Segmented information

Presentation by segment is based on the CRCC's program alignment architecture. The presentation by segment is based on the same accounting policies as described in the Summary of significant accounting policies in note 2. The following table presents the expenses incurred and revenue generated for the main program, by major object of expenses and by major type of revenues. The segment results for the period are as follows:

	2020			2019
				(in dollars)
Expenses	Civilian review	Internal services	Total	Total
Operating expenses				
Salaries and employee benefits	6,229,798	2,665,644	8,895,442	7,489,400
Other	0	1,279,174	1,279,174	235,801
Professional and special services	444,571	608,081	1,052,653	1,311,146
Accommodation	489,700	202,840	692,540	734,801
Equipment	91,669	179,670	271,339	248,314
Travel and relocation	178,565	23,019	201,584	296,089
Rentals	73,983	120,812	194,795	280,966
Repair and maintenance	83,926	7,530	91,457	548
Amortization	43,004	41,406	84,410	84,411
Utilities, materials and supplies	36,378	44,285	80,663	99,946
Communication	28,345	38,777	67,122	69,480
Information	44,753	2,964	47,716	159,745
Total expenses	7,744,692	5,214,203	12,958,895	11,010,647
Revenues				
Miscellaneous revenues		2,922	2,922	4,457
Revenue earned on behalf of government		(2,922)	(2,922)	(4,457)
Total revenues		0	0	0
Net cost of operations before government funding and transfers	7,744,692	5,214,203	12,958,895	11,010,647